

# Court Ordered Community Service Application

## Gulf Coast Humane Society, Inc (GCHS)

All sections **must be complete** for application to be considered. Applications must be approved by the Volunteer Coordinator before you may begin performing community service.

**We cannot accept community service volunteers under the age of 18.**

**We cannot accept any application for a person having a felony record (current or previous) and absolutely no Domestic Violence or Animal Cruelty charges (current or previous).**

Today's Date: _____	<b>Photo ID Required</b>
Name: _____	
Date of Birth _____	
Address: _____	
City: _____ Zip: _____	
Email: _____ Phone #: _____	

For what were you convicted? \_\_\_\_\_

How many community service hours do you have to complete? \_\_\_\_\_

When do your hours have to be completed? \_\_\_\_\_

Are you doing community service anywhere else? If so, where? \_\_\_\_\_

Are you on probation? (circle one) YES NO

Probation Department: (circle one) JUVENILE LEE CO. ADULT STATE FEDERAL

Probation Officer's Name: \_\_\_\_\_

Probation Officer's Phone No.: \_\_\_\_\_

Do you have any physical limitations? Allergies? Explain. \_\_\_\_\_

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Emergency Contact name & Number \_\_\_\_\_

**IMPORTANT:** Community Service Volunteers (CSV) will be assigned onsite jobs at the Humane Society according to what needs to be done that day. **Shifts must last a minimum of two hours and will be assigned.** We cannot guarantee more than 4 hours per shift depending on available workload.

**I understand the risks of spending time in the shelter and agree to assume responsibility for any and all injury, harm, or other incident that may occur during my community service here. I also understand that if I exhibit behaviors considered by GCHS staff to be dangerous or inappropriate, I will be removed from the Community Service program and my Probation Officer may be contacted.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please initial that you have read and understood the following rules and regulations:**

**Please wear the community service badge at all times when you are on shelter grounds.**

**Dress Code:**

- \_\_\_\_\_ No tank tops, halter-tops, or shirts that expose the midriff area.
- \_\_\_\_\_ Long pants, capris or knee length shorts
- \_\_\_\_\_ No skirts or dresses while working on-site please.
- \_\_\_\_\_ No hot pants, short shorts or pants that do not stay up on their own.
- \_\_\_\_\_ Shoes must be rubber sole, non-skid and closed toe shoes. Socks are recommended.
- \_\_\_\_\_ **Absolutely no flip flops or sandals!**

\_\_\_\_\_ **THERE IS NO SMOKING ALLOWED ON PREMISES**

**Working Guidelines:**

- \_\_\_\_\_ You MUST sign in and out in the Community Service log each time you work.
- \_\_\_\_\_ You MUST follow the list of jobs to do. Failure or refusal to perform any job will result in being asked to leave.
- \_\_\_\_\_ You MUST wear a community service vest at all times while on GCHS property.

**GCHS Community Service Agreement and Waiver of Liability**

- \_\_\_\_\_ I fully understand and agree to assume all risks involved in any and all duties that I perform for the GCHS in my community service volunteer capacity. Such duties include but are not limited to kennel staff assistance and other duties.
- \_\_\_\_\_ I fully understand and agree that either failure to comply with any and all of the obligations outlined in this Community Service Agreement, or for any reason whatsoever, while performing my community service obligation at the shelter, the GCHS at its sole discretion may immediately terminate my services.
- \_\_\_\_\_ I fully understand that I am responsible for keeping a signed record of my hours and that, unless I have signed in/out on the Community Service Sign-In sheet, the GCHS will not be able to confirm hours.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of CSV

\_\_\_\_\_ Signature of GCHS Representative